

# Public Document Pack

**Democratic Services Section  
Chief Executive's Department  
Belfast City Council  
City Hall  
Belfast  
BT1 5GS**



**Belfast  
City Council**

9<sup>th</sup> February, 2018

## **MEETING OF LICENSING COMMITTEE**

Dear Alderman/Councillor,

The above-named Committee will meet in the Lavery Room - City Hall on Wednesday, 14th February, 2018 at 5.00 p.m., for the transaction of the business noted below.

You are requested to attend.

Yours faithfully,

SUZANNE WYLIE

Chief Executive

### **AGENDA:**

1. Routine Matters
  - (a) Apologies
  - (b) Minutes
  - (c) Declarations of Interest
2. Delegated Matters
  - (a) Licences and Permits issued under Delegated Authority (Pages 1 - 4)
  - (b) Applications for the Renewal of Annual Indoor Entertainments Licences with Previous Convictions – Dundela Football Athletic and Social Club / The Spaniard (Pages 5 - 18)
  - (c) Application for the Grant of an Annual Indoor Entertainments Licence with Previous Convictions - Nu Delhi Lounge, 25-27 Bruce Street (Pages 19 - 30)
  - (d) Application for the Transfer and Renewal of an Annual Indoor Entertainments Licence - The Great Eastern Bar, 273 Newtownards Road (Pages 31 - 34)
  - (e) Consideration of a Designating Resolution for a Street Trading Site - Cupar Way (Pages 35 - 46)

3. Non-Delegated Matters

- (a) Road Closure – Categorisation of Events, Fees and Advertising of Notices  
(Pages 47 - 60)



|                           |   |
|---------------------------|---|
| <b>Subject:</b>           | <b>Licences and Permits Issued Under Delegated Authority</b>      |
| <b>Date:</b>              | 14th February, 2018   |
| <b>Reporting Officer:</b> | Stephen Hewitt, Building Control Manager, ext. 2435               |
| <b>Contact Officer:</b>   | Patrick Cunningham, Assistant Building Control Manager, ext. 6446 |

|   |   |
|---|---|
| <b>Restricted Reports</b>                         |   |
| <b>Is this report restricted?</b>                 | Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> |
| If Yes, when will the report become unrestricted? |   |
| After Committee Decision                          | <input type="checkbox"/>  |
| After Council Decision                            | <input type="checkbox"/>  |
| Some time in the future                           | <input type="checkbox"/>  |
| Never   | <input type="checkbox"/>  |

|  |   |
|--|---|
| <b>Call-in</b>                               |   |
| <b>Is the decision eligible for Call-in?</b> | Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> |

|            |  |
|------------|--|
| <b>1.0</b> | <b>Purpose of Report/Summary of main Issues</b>  |
| 1.1        | Under the Scheme of Delegation, the Director of Planning and Building Control is responsible for exercising all powers in relation to the issue, but not refusal, of permits and licences, excluding provisions relating to the issue of Entertainments Licences where adverse representations have been made. Those applications which were dealt with under the Scheme are listed below. |
| <b>2.0</b> | <b>Recommendation</b>  |
| 2.1        | The Committee is requested to note the applications which have been issued under the Scheme of Delegation.   |

| <b>3.0</b>   | <b>Main Report</b>  |   |                                      |                       |                  |   |         |  |                      |  |         |                          |                    |  |         |  |                   |  |         |  |                         |  |         |  |                 |  |                        |  |                   |   |         |                          |                                      |   |         |  |                |  |         |  |                              |  |         |  |                    |   |         |   |                     |  |                         |  |                   |   |          |  |                   |   |         |                          |                      |  |         |                          |                      |
|--|---|---|--------------------------------------|-----------------------|------------------|---|---------|--|----------------------|--|---------|--------------------------|--------------------|--|---------|--|-------------------|--|---------|--|-------------------------|--|---------|--|-----------------|--|------------------------|--|-------------------|---|---------|--------------------------|--------------------------------------|---|---------|--|----------------|--|---------|--|------------------------------|--|---------|--|--------------------|---|---------|---|---------------------|--|-------------------------|--|-------------------|---|----------|--|-------------------|---|---------|--------------------------|----------------------|--|---------|--------------------------|----------------------|
|  | <b><u>Key Issues</u></b>  |   |                                      |                       |                  |   |         |  |                      |  |         |                          |                    |  |         |  |                   |  |         |  |                         |  |         |  |                 |  |                        |  |                   |   |         |                          |                                      |   |         |  |                |  |         |  |                              |  |         |  |                    |   |         |   |                     |  |                         |  |                   |   |          |  |                   |   |         |                          |                      |  |         |                          |                      |
| 3.1  | Under the terms of the Local Government (Miscellaneous Provisions) (Northern Ireland) Order 1985 the following Entertainments Licences were issued since your last meeting:   |   |                                      |                       |                  |   |         |  |                      |  |         |                          |                    |  |         |  |                   |  |         |  |                         |  |         |  |                 |  |                        |  |                   |   |         |                          |                                      |   |         |  |                |  |         |  |                              |  |         |  |                    |   |         |   |                     |  |                         |  |                   |   |          |  |                   |   |         |                          |                      |  |         |                          |                      |
|  | <table border="1"> <thead> <tr> <th><b>Premises and Location</b></th> <th><b>Type of Application</b></th> <th><b>Hours Licensed</b></th> <th><b>Applicant</b></th> </tr> </thead> <tbody> <tr> <td>39 Gordon Street<br/>2-16 Dunbar Street,<br/>Belfast, BT1 2LH</td> <td>Renewal</td> <td>Sun: 12.30 - 03.00<br/>Mon - Sat: 11.30 - 03.00</td> <td>Newgate Inns Limited</td> </tr> <tr> <td>Apartment<br/>2-6 Donegall Square West,<br/>Belfast, BT1 6JA</td> <td>Renewal</td> <td>Sun - Sat: 07.00 - 03.00</td> <td>Eagle-Glen Limited</td> </tr> <tr> <td>Aras Mhic Reachtain<br/>283-289 Antrim Road,<br/>Belfast, BT15 2GZ</td> <td>Renewal</td> <td>Sun: 12.30 - 00.00<br/>Mon - Sat: 11.30 - 01.00</td> <td>Mr. Ferdia Carson</td> </tr> <tr> <td>Ballynafeigh Apprentice<br/>Boys Flute Band<br/>1-5 Walmer Street,<br/>Belfast, BT7 3EA</td> <td>Renewal</td> <td>Sun: 12.30 - 22.00<br/>Mon - Sat: 11.30 - 23.00</td> <td>Mr. Stephen Biggerstaff</td> </tr> <tr> <td>Bloomfield Collegiate<br/>School, Astoria Gardens,<br/>Upper Newtownards Road,<br/>Belfast, BT5 6HW</td> <td>Renewal</td> <td>Sun: 12.30 - 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Sat: 08.00 - 01.00 | Belfast City Council |
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| 39 Gordon Street<br>2-16 Dunbar Street,<br>Belfast, BT1 2LH  | Renewal   | Sun: 12.30 - 03.00<br>Mon - Sat: 11.30 - 03.00                              | Newgate Inns Limited                 |                       |                  |   |         |  |                      |  |         |                          |                    |  |         |  |                   |  |         |  |                         |  |         |  |                 |  |                        |  |                   |   |         |                          |                                      |   |         |  |                |  |         |  |                              |  |         |  |                    |   |         |   |                     |  |                         |  |                   |   |          |  |                   |   |         |                          |                      |  |         |                          |                      |
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| Bloomfield Collegiate<br>School, Astoria Gardens,<br>Upper Newtownards Road,<br>Belfast, BT5 6HW           | Renewal   | Sun: 12.30 - 00.00<br>Mon - Sat: 11.30 - 01.00                              | Mr. Darrin Barr                      |                       |                  |   |         |  |                      |  |         |                          |                    |  |         |  |                   |  |         |  |                         |  |         |  |                 |  |                        |  |                   |   |         |                          |                                      |   |         |  |                |  |         |  |                              |  |         |  |                    |   |         |   |                     |  |                         |  |                   |   |          |  |                   |   |         |                          |                      |  |         |                          |                      |
| Crumlin Road Gaol,<br>Visitor Attraction &<br>Conference Centre,<br>53-55 Crumlin Rd,<br>Belfast, BT14 6ST | Renewal &<br>Variation  | Sun: 12.30 - 00.00<br>Mon - Sat: 11.30 - 01.00                              | Mr. Phelim Devlin                    |                       |                  |   |         |  |                      |  |         |                          |                    |  |         |  |                   |  |         |  |                         |  |         |  |                 |  |                        |  |                   |   |         |                          |                                      |   |         |  |                |  |         |  |                              |  |         |  |                    |   |         |   |                     |  |                         |  |                   |   |          |  |                   |   |         |                          |                      |  |         |                          |                      |
| East Belfast Network<br>Centre, 55 Templemore<br>Avenue, Belfast, BT5 4FP                                  | Renewal   | Sun - Sat: 08.00 - 01.00  | Templemore<br>Avenue School<br>Trust |                       |                  |   |         |  |                      |  |         |                          |                    |  |         |  |                   |  |         |  |                         |  |         |  |                 |  |                        |  |                   |   |         |                          |                                      |   |         |  |                |  |         |  |                              |  |         |  |                    |   |         |   |                     |  |                         |  |                   |   |          |  |                   |   |         |                          |                      |  |         |                          |                      |
| Eastside Visitor Centre<br>402 Newtownards Road,<br>Belfast  | Renewal   | Sun: 12.30 - 00.00<br>Mon - Sat: 11.30 - 01.00                              | Avec Solutions                       |                       |                  |   |         |  |                      |  |         |                          |                    |  |         |  |                   |  |         |  |                         |  |         |  |                 |  |                        |  |                   |   |         |                          |                                      |   |         |  |                |  |         |  |                              |  |         |  |                    |   |         |   |                     |  |                         |  |                   |   |          |  |                   |   |         |                          |                      |  |         |                          |                      |
| Girdwood Community Hub<br>10 Girdwood Avenue,<br>Belfast   | Renewal   | Sun: 12.30 - 00.00<br>Mon - Sat: 11.30 - 01.00                              | Greenwich Leisure<br>Limited         |                       |                  |   |         |  |                      |  |         |                          |                    |  |         |  |                   |  |         |  |                         |  |         |  |                 |  |                        |  |                   |   |         |                          |                                      |   |         |  |                |  |         |  |                              |  |         |  |                    |   |         |   |                     |  |                         |  |                   |   |          |  |                   |   |         |                          |                      |  |         |                          |                      |
| Gort Na Mona GAC<br>Upper Springfield Road,<br>Belfast, BT12 7QX   | Renewal   | Sun: 12.30 - 22.00<br>Mon - Sat: 11.30 - 23.00                              | Mr. Gerard Fleming                   |                       |                  |   |         |  |                      |  |         |                          |                    |  |         |  |                   |  |         |  |                         |  |         |  |                 |  |                        |  |                   |   |         |                          |                                      |   |         |  |                |  |         |  |                              |  |         |  |                    |   |         |   |                     |  |                         |  |                   |   |          |  |                   |   |         |                          |                      |  |         |                          |                      |
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| Queen's Cafe Bar<br>4-6 Queen's Arcade,<br>Donegall Place,<br>Belfast, BT1 5FF                             | Renewal and<br>Transfer   | Sun: 12.30 - 03.00<br>Mon - Sat: 11.30 - 03.00                              | JAR (IRE) Limited                    |                       |                  |   |         |  |                      |  |         |                          |                    |  |         |  |                   |  |         |  |                         |  |         |  |                 |  |                        |  |                   |   |         |                          |                                      |   |         |  |                |  |         |  |                              |  |         |  |                    |   |         |   |                     |  |                         |  |                   |   |          |  |                   |   |         |                          |                      |  |         |                          |                      |
| McCracken's Cafe Bar<br>4 Joys Entry,<br>Belfast, BT1 4DR  | Transfer  | Sun: 12.30 - 00.00<br>Mon - Sat: 11.30 - 03.00                              | JAR (IRE) Limited                    |                       |                  |   |         |  |                      |  |         |                          |                    |  |         |  |                   |  |         |  |                         |  |         |  |                 |  |                        |  |                   |   |         |                          |                                      |   |         |  |                |  |         |  |                              |  |         |  |                    |   |         |   |                     |  |                         |  |                   |   |          |  |                   |   |         |                          |                      |  |         |                          |                      |
| Morton Community Centre<br>Lorne Street,<br>Belfast, BT9 7DU.  | Renewal   | Sun - Sat: 08.00 - 01.00  | Belfast City Council                 |                       |                  |   |         |  |                      |  |         |                          |                    |  |         |  |                   |  |         |  |                         |  |         |  |                 |  |                        |  |                   |   |         |                          |                                      |   |         |  |                |  |         |  |                              |  |         |  |                    |   |         |   |                     |  |                         |  |                   |   |          |  |                   |   |         |                          |                      |  |         |                          |                      |
| Ormeau Park Bowling<br>Pavilion, Ormeau Road,<br>Belfast   | Renewal   | Sun - Sat: 08.00 - 01.00  | Belfast City Council                 |                       |                  |   |         |  |                      |  |         |                          |                    |  |         |  |                   |  |         |  |                         |  |         |  |                 |  |                        |  |                   |   |         |                          |                                      |   |         |  |                |  |         |  |                              |  |         |  |                    |   |         |   |                     |  |                         |  |                   |   |          |  |                   |   |         |                          |                      |  |         |                          |                      |

| <b>Premises and Location</b>  | <b>Type of Application</b> | <b>Hours Licensed</b>                          | <b>Applicant</b>                           |
|---|----------------------------|--|--|
| Odyssey Bowl<br>Unit 2, Odyssey Pavilion,<br>2 Queens Quay,<br>Belfast, BT3 9QQ | Renewal and<br>Transfer    | Sun - Sat: 08.00 - 01.00                       | Matagorda3 Limited                         |
| Lansdowne Hotel<br>657 Antrim Road,<br>Belfast, BT15 4EF                        | Renewal                    | Sun: 12.30 - 00.00<br>Mon - Sat: 11.30 - 01.00 | Ms. Jackie<br>Kirkpatrick-Stagg            |
| The SSE Arena (Indoor)<br>2 Queens Quay,<br>Belfast, BT3 9QQ                    | Renewal                    | Sun - Sat: 08.00 - 05.00                       | The Odyssey Trust<br>Company               |
| The SSE Arena (Outdoor)<br>2 Queens Quay,<br>Belfast, BT3 9QQ                   | Renewal                    | Sun - Sat: 11.30 - 23.00                       | The Odyssey Trust<br>Company               |
| St Finnian's Church Hall<br>Cregagh Park,<br>Belfast, BT6 9QH                   | Renewal                    | Sun - Sat: 10.00 - 23.30                       | Mr. Norman Halliday                        |
| The Five Points<br>44 Dublin Road,<br>Belfast, BT2 7HN                          | Renewal                    | Sun - Fri: 11.00 - 03.00<br>Sat: 12.30 - 03.00 | Corick Facilities<br>Management<br>Limited |
| The Fort Bar<br>25-27 Springfield Road,<br>Belfast, BT12 7AB                    | Grant                      | Sun: 12.30 - 00.00<br>Mon - Sat: 11.30 - 01.00 | McCartan and Sons                          |
| Ulster Sports Club<br>96-98 High Street,<br>Belfast, BT1 2BG                    | Renewal                    | Sun: 12.30 - 22.00<br>Mon - Sat: 11.30 - 23.00 | Mr. Stephen Watson                         |
| Ulster University<br>York Street,<br>Belfast, BT15 3HE                          | Renewal                    | Sun - Sat: 08.00 - 01.00                       | Mr. Patrick Donnelly                       |

3.2 Under the terms of the Street Trading Act (Northern Ireland) 2001, the following Street Trading Licences were issued since your last meeting:

| <b>Premises and Location</b>                       | <b>Type of Application</b> | <b>Commodity</b>   | <b>Hours Licensed</b>       | <b>Applicant</b>  |
|--|----------------------------|--|-----------------------------|-------------------|
| Donegall Square East at Santander                  | Stationary                 | Hot food and non-alcoholic beverages                                   | Mon – Sun:<br>23.00 – 04.00 | Mr Peter Brady    |
| Twinbrook and Poleglass                            | Mobile                     | Confectionery, groceries, non-alcoholic beverages and tobacco products | Mon – Sun:<br>14.00 – 22.00 | Mr Nicholas Rules |
| Duncrue Link, 45ft from junction with Duncrue Road | Stationary                 | Hot food and non-alcoholic beverages                                   | Mon – Fri:<br>08.00 – 16.00 | Mr Brian Firth    |

**Financial and Resource Implications**

3.3 None

**Equality or Good Relations Implications**

3.4 There are no equality and good relations issues.

|            |                           |
|------------|---------------------------|
| <b>4.0</b> | <b>Documents Attached</b> |
|            | None                      |



|                           |   |
|---------------------------|---|
| <b>Subject:</b>           | <b>Applications for the Renewal of Annual Indoor Entertainments Licences with Previous Convictions – Dundela Football Athletic and Social Club / The Spaniard</b> |
| <b>Date:</b>              | 14th February, 2018   |
| <b>Reporting Officer:</b> | Stephen Hewitt, Building Control Manager, ext. 2435   |
| <b>Contact Officer:</b>   | Patrick Cunningham, Assistant Building Control Manager, ext. 6446   |

|   |   |
|---|---|
| <b>Restricted Reports</b>                         |   |
| Is this report restricted?                        | Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> |
| If Yes, when will the report become unrestricted? |   |
| After Committee Decision                          | <input type="checkbox"/>  |
| After Council Decision                            | <input type="checkbox"/>  |
| Some time in the future                           | <input type="checkbox"/>  |
| Never   | <input type="checkbox"/>  |

|                                       |   |
|---------------------------------------|---|
| <b>Call-in</b>                        |   |
| Is the decision eligible for Call-in? | Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> |

|            |  |
|------------|--|
| <b>1.0</b> | <b>Purpose of Report/Summary of Main Issues</b>  |
| 1.1        | To consider applications for Entertainments Licences where the applicant has been convicted of an offence under the Local Government Miscellaneous Provisions (NI) Order 1985 (the Order) within the previous five years.  |
| <b>2.0</b> | <b>Recommendations</b>   |
| 2.1        | <p>Taking into account the information presented, you are required to consider the applications and to:</p> <ol style="list-style-type: none"> <li>1. approve the applications, or</li> <li>2. should you be of a mind to refuse any of the applications, or approve any applications with additional special conditions, an opportunity of appearing before and of being heard by the Committee must be given to the applicants.</li> </ol> |

| 3.0  | <b>Main Report</b>   |  |   |  |                        |                                       |  |  |  |   |  |  |   |  |   |  |
|--|--|--|---|--|------------------------|---------------------------------------|--|--|--|---|--|--|---|--|---|--|
|  | <p data-bbox="272 215 432 248"><b><u>Key Issues</u></b></p> <p data-bbox="164 277 1469 376">3.1 Members are reminded that the normal process for dealing with Entertainments Licence applications which are not the subject of objections is that the licence will be granted as provided for in the Council's Scheme of Delegation.</p> <p data-bbox="164 409 1469 508">3.2 However, as each applicant has been found guilty of committing an offence within five years of the application for a licence being submitted to the Council, you are required to consider the following applications.</p> <table border="1" data-bbox="272 573 1457 1469"> <thead> <tr> <th data-bbox="272 573 579 678"><b>Premises and Location</b></th> <th data-bbox="579 573 791 678"><b>Applicant</b></th> <th data-bbox="791 573 979 678"><b>Application Type</b></th> <th data-bbox="979 573 1228 678"><b>Offence Details</b></th> <th data-bbox="1228 573 1457 678"><b>Date of Conviction and Penalty</b></th> </tr> </thead> <tbody> <tr> <td data-bbox="272 678 579 1099"> <p data-bbox="304 757 547 853"><b>Dundela Football Athletic &amp; Social Club</b></p> <p data-bbox="336 891 515 987">Wilgar Street<br/>Belfast<br/>BT4 3BL</p> </td> <td data-bbox="579 678 791 1099"> <p data-bbox="611 790 759 887">Susan Gilmore<br/>(Secretary)</p> <p data-bbox="611 925 759 987">Jack Majury prosecuted</p> </td> <td data-bbox="791 678 979 1099"> <p data-bbox="823 887 946 913">Renewal</p> </td> <td data-bbox="979 678 1228 1099"> <p data-bbox="1011 790 1198 853"><b>24 November 2012</b></p> <p data-bbox="1011 891 1198 1021">Overcrowding<br/>Obstructed<br/>Emergency Exit<br/>Route</p> </td> <td data-bbox="1228 678 1457 1099"> <p data-bbox="1260 790 1431 824"><b>23 July 2013</b></p> <p data-bbox="1260 857 1431 920">£400 and £69<br/>Court costs</p> </td> </tr> <tr> <td data-bbox="272 1099 579 1469"> <p data-bbox="328 1205 520 1238"><b>The Spaniard</b></p> <p data-bbox="320 1272 536 1368">3 Skipper Street<br/>Belfast<br/>BT1 2DZ</p> </td> <td data-bbox="579 1099 791 1469"> <p data-bbox="600 1205 767 1238">Janine Kane</p> <p data-bbox="632 1272 735 1335">JK Pubs<br/>Limited</p> </td> <td data-bbox="791 1099 979 1469"> <p data-bbox="823 1272 946 1299">Renewal</p> </td> <td data-bbox="979 1099 1228 1469"> <p data-bbox="995 1137 1214 1171"><b>December 2014</b></p> <p data-bbox="1011 1205 1198 1435">Entertainment<br/>taking place in<br/>an area of the<br/>premises not<br/>covered by the<br/>Entertainments<br/>Licence</p> </td> <td data-bbox="1228 1099 1457 1469"> <p data-bbox="1238 1216 1447 1249"><b>11 August 2015</b></p> <p data-bbox="1254 1283 1431 1346">£150 and £69<br/>Court costs</p> </td> </tr> </tbody> </table> | <b>Premises and Location</b>                 | <b>Applicant</b>  | <b>Application Type</b>  | <b>Offence Details</b> | <b>Date of Conviction and Penalty</b> | <p data-bbox="304 757 547 853"><b>Dundela Football Athletic &amp; Social Club</b></p> <p data-bbox="336 891 515 987">Wilgar Street<br/>Belfast<br/>BT4 3BL</p> | <p data-bbox="611 790 759 887">Susan Gilmore<br/>(Secretary)</p> <p data-bbox="611 925 759 987">Jack Majury prosecuted</p> | <p data-bbox="823 887 946 913">Renewal</p> | <p data-bbox="1011 790 1198 853"><b>24 November 2012</b></p> <p data-bbox="1011 891 1198 1021">Overcrowding<br/>Obstructed<br/>Emergency Exit<br/>Route</p> | <p data-bbox="1260 790 1431 824"><b>23 July 2013</b></p> <p data-bbox="1260 857 1431 920">£400 and £69<br/>Court costs</p> | <p data-bbox="328 1205 520 1238"><b>The Spaniard</b></p> <p data-bbox="320 1272 536 1368">3 Skipper Street<br/>Belfast<br/>BT1 2DZ</p> | <p data-bbox="600 1205 767 1238">Janine Kane</p> <p data-bbox="632 1272 735 1335">JK Pubs<br/>Limited</p> | <p data-bbox="823 1272 946 1299">Renewal</p> | <p data-bbox="995 1137 1214 1171"><b>December 2014</b></p> <p data-bbox="1011 1205 1198 1435">Entertainment<br/>taking place in<br/>an area of the<br/>premises not<br/>covered by the<br/>Entertainments<br/>Licence</p> | <p data-bbox="1238 1216 1447 1249"><b>11 August 2015</b></p> <p data-bbox="1254 1283 1431 1346">£150 and £69<br/>Court costs</p> |
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| 3.3  | <p data-bbox="272 1503 1469 1601">Notwithstanding the possibility of refusing an Entertainments Licence on any other grounds, the Council may refuse an application on the grounds that the applicant has been convicted of an offence under the Order.</p>  |  |   |  |                        |                                       |  |  |  |   |  |  |   |  |   |  |
|  | <p data-bbox="272 1637 547 1671"><b><u>Application History</u></b></p>   |  |   |  |                        |                                       |  |  |  |   |  |  |   |  |   |  |
| 3.4  | <p data-bbox="272 1704 1469 1771">Previous applications for the aforementioned premises were considered by the Committee as follows:</p> <p data-bbox="272 1805 858 1839"><b>Dundela Football Athletic and Social Club</b></p>   |  |   |  |                        |                                       |  |  |  |   |  |  |   |  |   |  |
| 3.5  | <p data-bbox="272 1877 1469 1944">This is the fifth and last time the Committee will have to consider an application from the applicant since the conviction on 23rd July, 2013.</p> <p data-bbox="272 1977 1469 2011">Previous renewal applications for the premises were brought before the Committee on 19th</p>  |  |   |  |                        |                                       |  |  |  |   |  |  |   |  |   |  |



|            |   |
|------------|---|
| 3.6        | February 2014, 21st January 2015, 15th June 2016 and 15th February 2017 and, after consideration, you agreed to renew the licence on each occasion.   |
| 3.7        | Since the licence was renewed, the premises have been subject to one during performance inspection as well as the recent renewal inspection to ensure that there has been no recurrence of these or any other safety issues. Officers can confirm that management procedures are being implemented effectively. |
|            | <b>The Spaniard</b>   |
| 3.9        | This is the third time an application for the premises has been considered since the applicant was convicted on 11th August 2015.   |
| 3.10       | Previous renewal applications for the premises were brought before the Committee on 20th January 2016 and 19th April 2017 and, after consideration, you agreed to renew the licence on each occasion.   |
| 3.11       | Since the licence was renewed the premises have been subject to one during performance inspection as well as the recent renewal inspection to ensure that there has been no recurrence of these or any other safety issues. Officers can confirm that management procedures are being implemented effectively.  |
|            | <b><u>Representations</u></b>   |
| 3.12       | Public notice of the applications has been placed and no written representations have been lodged as a result of the advertisements.  |
|            | <b><u>PSNI</u></b>  |
| 3.13       | The PSNI has been consulted and has confirmed that it has no objections to the applications. A copy of its correspondence is attached at Appendix 1.  |
|            | <b><u>NIFRS</u></b>   |
| 3.14       | The Northern Ireland Fire Rescue Service has been consulted in relation to each of the applications and has confirmed that it has no objections.  |
|            | <b><u>Applicants</u></b>  |
| 3.15       | The applicants and/or their representatives will be available at your meeting to answer any queries you may have in relation to their applications. Copies of the respective application forms for the premises are attached at Appendix 2.   |
|            | <b><u>Financial and Resource Implications</u></b>   |
| 3.16       | Officers carry out during performance inspections on premises providing entertainment which is catered for within existing budgets.   |
|            | <b><u>Equality and Good Relations Implications</u></b>  |
| 3.17       | There are no equality or good relations issues associated with this report.   |
| <b>4.0</b> | <b>Documents Attached</b>   |
|            | Appendix 1 – PSNI Correspondence<br>Appendix 2 – Application Forms  |

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|                           |   |
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| <b>Subject:</b>           | <b>Application for the Grant of an Annual Indoor Entertainments Licence with Previous Convictions - Nu Delhi Lounge, 25-27 Bruce Street</b> |
| <b>Date:</b>              | 14th February, 2018   |
| <b>Reporting Officer:</b> | Stephen Hewitt, Building Control Manager, ext. 2435   |
| <b>Contact Officer:</b>   | Patrick Cunningham, Assistant Building Control Manager, ext. 6446   |

|   |   |
|---|---|
| <b>Restricted Reports</b>                         |   |
| Is this report restricted?                        | Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> |
| If Yes, when will the report become unrestricted? |   |
| After Committee Decision                          | <input type="checkbox"/>  |
| After Council Decision                            | <input type="checkbox"/>  |
| Sometime in the future                            | <input type="checkbox"/>  |
| Never   | <input type="checkbox"/>  |

|                                       |   |
|---------------------------------------|---|
| <b>Call-in</b>                        |   |
| Is the decision eligible for Call-in? | Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> |

|   |   |  |                 |                  |   |              |  |
|---|---|--|-----------------|------------------|---|--------------|--|
| <b>1.0</b>  | <b>Purpose of Report/Summary of Main Issues</b>   |  |                 |                  |   |              |  |
| 1.1   | <p>To consider, in accordance with the Local Government Miscellaneous Provisions (NI) Order 1985 (the Order), if the Council wishes to refuse an Entertainments Licence where the applicant has been convicted of offences.</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 33%;"><b>Premises and Location</b></td> <td style="width: 33%;"><b>Ref. No.</b></td> <td style="width: 33%;"><b>Applicant</b></td> </tr> <tr> <td>Nu Delhi Lounge,<br/>25-27 Bruce Street,<br/>Belfast, BT2 7JD</td> <td>WK/201701386</td> <td>Mr. Nazim Din<br/>25-27 Bruce Street,<br/>Belfast, BT2 7JD</td> </tr> </table> | <b>Premises and Location</b>                             | <b>Ref. No.</b> | <b>Applicant</b> | Nu Delhi Lounge,<br>25-27 Bruce Street,<br>Belfast, BT2 7JD | WK/201701386 | Mr. Nazim Din<br>25-27 Bruce Street,<br>Belfast, BT2 7JD |
| <b>Premises and Location</b>                                | <b>Ref. No.</b>   | <b>Applicant</b>   |                 |                  |   |              |  |
| Nu Delhi Lounge,<br>25-27 Bruce Street,<br>Belfast, BT2 7JD | WK/201701386  | Mr. Nazim Din<br>25-27 Bruce Street,<br>Belfast, BT2 7JD |                 |                  |   |              |  |
| 1.2   | Members are reminded that, at your meeting on 18th January 2017, you agreed to consider the option, as provided for in the Order, to refuse an application for an Entertainments Licence immediately after a licence holder or applicant has been convicted of an offence within the period of five years immediately preceding the date when the application was made.   |  |                 |                  |   |              |  |

|            |  |
|------------|--|
| 1.3        | For current licensees, this means that, as soon as an applicant is convicted of an offence, rather than when their licence falls due for renewal, the licence holder will be invited to appear before Committee and convince Members as to why their licence should not be revoked.  |
| 1.4        | This has the benefit that, regardless of any Court penalty, Members have the opportunity to impress upon the applicant the severity of their offence and to seek assurances in relation to the future management of the premises. Conditions cannot be attached to an existing licence, however, undertakings could be sought from a licensee in terms of additional controls in relation to the premises; compliance of the undertaking would be a relevant consideration to their fitness in any future renewal application. |
| 1.5        | As a result of previous convictions, this applicant is now required to appear before Committee and make representations as to why their application for an Entertainments Licence should not be refused.   |
| <b>2.0</b> | <b>Recommendations</b>   |
| 2.1        | Taking into account the information presented and any representations received, you are required to consider the application in light of the legal proceedings and determine whether you wish to refuse to grant an Entertainments Licence on the grounds that the applicant has been convicted of offences under the Order.   |
| 2.2        | If Members are satisfied that the application should not be refused you are then required to either: <ol style="list-style-type: none"> <li>1. approve the application for the grant of the Seven-Day Annual Entertainments Licence, or</li> <li>2. approve the application for the grant of the Seven-Day Annual Entertainments Licence with special conditions.</li> </ol>   |
| 2.3        | If the application is refused, then the applicant may appeal the Council's decision within 21 days of notification of that decision to the County Court. The applicant may also appeal any special conditions attached to the Entertainments Licence outlined at point 2 above.  |
| <b>3.0</b> | <b>Main Report</b>   |
|            | <b><u>Key Issues</u></b>   |
| 3.1        | The matter is being placed before Committee because the applicant, Mr. Nazim Din, was convicted on 15th August 2017 at Belfast Magistrates' Court of offences under the Order of providing entertainment at Nu Delhi Lounge on 17th December 2016 and 1st April 2017, without an Entertainments Licence  |
| 3.2        | As a result, Mr. Din was fined a total of £400 (£200 for each offence) and ordered to pay court costs of £73.  |
| 3.3        | Following each of the offences, officers met with Mr. Din to explain our application process and stressed that entertainment was not permitted on the premises until a valid Entertainments Licence was granted. Despite previous applications being made and outstanding information then being requested, the applications were never completed.   |
| 3.4        | Members are advised that the premises were previously licensed until 28 February 2011 under the control of a different licensee.   |

### **Premises**

3.5 Currently, the premises operate as a restaurant with a bar facility. The applicant has applied to provide entertainment on the first floor. Officers have worked with him and agreed an occupancy of 150 persons for the area.

3.6 A copy of the application form is attached at Appendix 1.

3.7 The applicant has applied for entertainment to be provided during the following days and hours:

- Monday to Saturday: 11.30 p.m. to 1.00 a.m. and
- Sunday: 12.30 pm to Midnight

3.8 A location map is attached at Appendix 2.

### **Representations**

3.9 Public notice of the application has been placed and no written representations have been lodged as a result of the advertisement.

### **PSNI**

3.10 The PSNI has been consulted and has confirmed that it has no objections to the application. A copy of its correspondence is attached at Appendix 3.

### **Health, Safety and Welfare Inspections**

3.11 Officers have met with the applicant following the offences to discuss how the premises should be managed. At these meetings, officers have provided advice on fire safety procedures and measures that should be in place for safe evacuation in an emergency situation.

### **NIFRS**

3.12 The Northern Ireland Fire and Rescue Service has been consulted in relation to the application and has confirmed that it has no objection.

### **Noise Issues**

3.13 The Environmental Protection Unit (EPU) has been consulted in relation to the application and they have confirmed that, due to the location, they have no concerns with regards to noise nuisance from the premises. No complaints have ever been received relating to noise break out from the premises or due to patron dispersal.

### **Applicant**

3.14 The applicant has been made aware of the concerns raised by the Committee regarding the level of fines imposed by the Court and the new procedure which has been adopted in order to give Members the opportunity to seek assurances as to why their application for an Entertainments Licence should not be refused.

3.15 The applicant has been invited to attend your meeting to answer any queries you may have in relation to the future management of the premises.

|            |   |
|------------|---|
| 3.16       | <p>Members can attach conditions to this licence relevant to the provision of entertainment. In addition to this, any undertakings which are provided by the applicant to Committee, whilst they may not be possible to attach as conditions to the licence as they fall out with the 'provision of entertainment' per se, compliance with any such undertakings would be relevant to his fitness in any future renewal application.</p> <p><b><u>Financial and Resource Implications</u></b></p> |
| 3.17       | <p>Officers carry out during performance inspections on premises providing entertainment which is catered for within existing budgets.</p> <p><b><u>Equality and Good Relations Implications</u></b></p>  |
| 3.18       | <p>There are no equality or good relations issues associated with this report.</p>  |
| <b>4.0</b> | <b>Documents Attached</b>   |
|            | <p>Appendix 1 – Application Form</p> <p>Appendix 2 – Location Map</p> <p>Appendix 3 – PSNI Correspondence</p>   |



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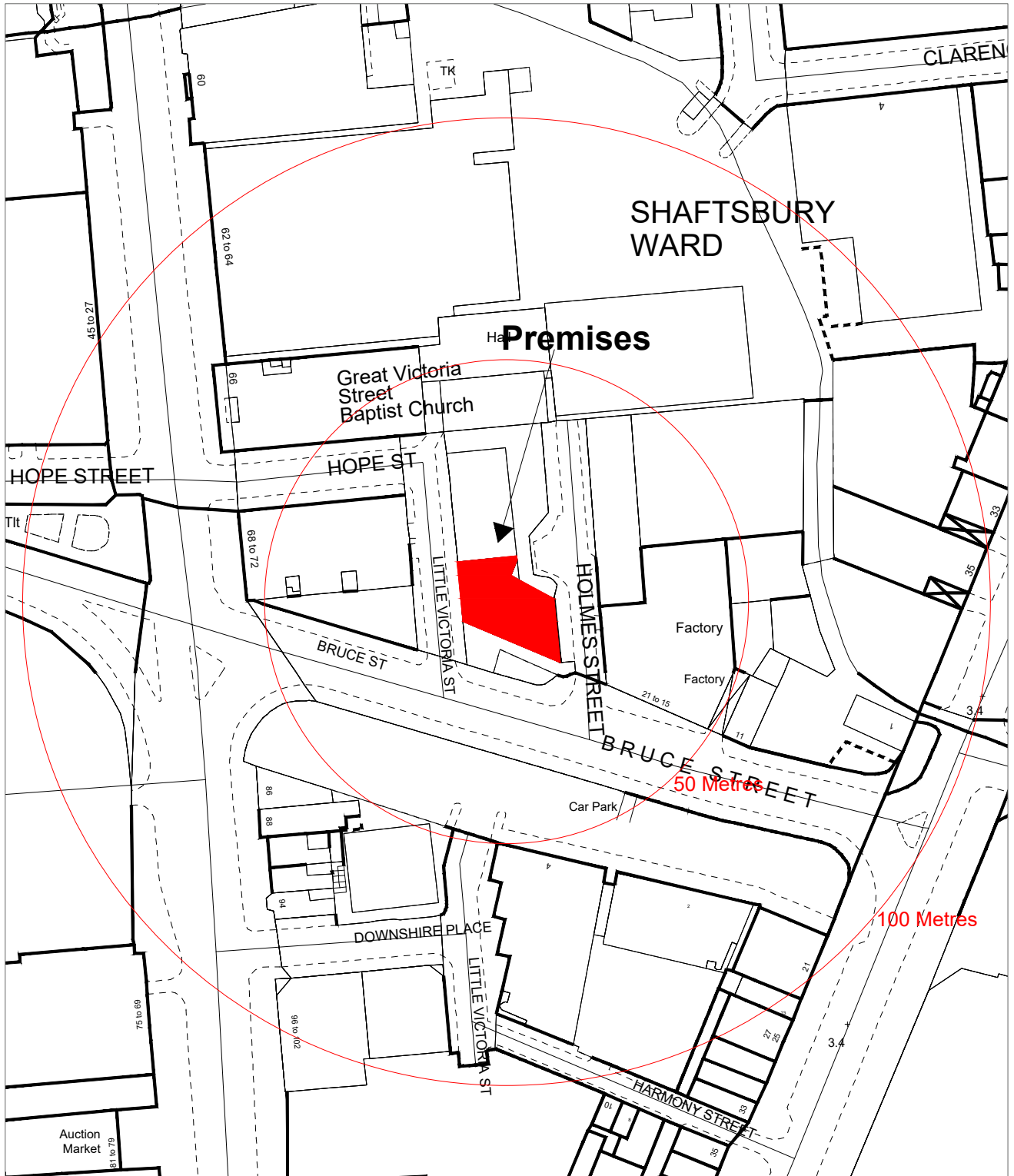
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# Building Control Service

Belfast Mapping Data v3.0  
Prepared by I.S.B.  
Based upon the Ordnance Survey  
Of Northern Ireland map with the  
permission of the Director & Chief Executive.  
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## Appendix 2



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|                           |  |
|---------------------------|--|
| <b>Subject:</b>           | <b>Application for the transfer and renewal of an Annual Indoor Entertainments Licence - The Great Eastern Bar, 273 Newtownards Road</b> |
| <b>Date:</b>              | 14th February, 2018  |
| <b>Reporting Officer:</b> | Stephen Hewitt, Building Control Manager, ext. 2435  |
| <b>Contact Officer:</b>   | Patrick Cunningham, Assistant Building Control Manager, ext. 6446  |

|   |   |
|---|---|
| <b>Restricted Reports</b>                         |   |
| Is this report restricted?                        | Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> |
| If Yes, when will the report become unrestricted? |   |
| After Committee Decision                          | <input type="checkbox"/>  |
| After Council Decision                            | <input type="checkbox"/>  |
| Some time in the future                           | <input type="checkbox"/>  |
| Never   | <input type="checkbox"/>  |

|                                       |   |
|---------------------------------------|---|
| <b>Call-in</b>                        |   |
| Is the decision eligible for Call-in? | Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> |

| <b>1.0</b>  | <b>Purpose of Report/Summary of Main Issues</b>  |   |           |           |   |                              |   |
|---|--|---|-----------|-----------|---|------------------------------|---|
| 1.1   | <p>To consider applications for the transfer and renewal of the Seven-day Annual Indoor Entertainments Licence for the Great Eastern Bar where objections have been received.</p> <table style="width: 100%; margin-top: 10px;"> <thead> <tr> <th style="text-align: left;">Premises and Locations</th> <th style="text-align: left;">Ref. Nos.</th> <th style="text-align: left;">Applicant</th> </tr> </thead> <tbody> <tr> <td style="vertical-align: top;">The Great Eastern Bar<br/>273 Newtownards Road<br/>Belfast, BT4 1AF</td> <td style="vertical-align: top;">WK/201701104<br/>WK/201700079</td> <td style="vertical-align: top;">Mr. Stephen Townsley<br/>The Great Eastern Bar<br/>273 Newtownards Road<br/>Belfast, BT4 1AF</td> </tr> </tbody> </table> | Premises and Locations  | Ref. Nos. | Applicant | The Great Eastern Bar<br>273 Newtownards Road<br>Belfast, BT4 1AF | WK/201701104<br>WK/201700079 | Mr. Stephen Townsley<br>The Great Eastern Bar<br>273 Newtownards Road<br>Belfast, BT4 1AF |
| Premises and Locations  | Ref. Nos.  | Applicant   |           |           |   |                              |   |
| The Great Eastern Bar<br>273 Newtownards Road<br>Belfast, BT4 1AF | WK/201701104<br>WK/201700079   | Mr. Stephen Townsley<br>The Great Eastern Bar<br>273 Newtownards Road<br>Belfast, BT4 1AF |           |           |   |                              |   |
| 1.2   | An Entertainments Licence has been in place for the premises since 1998.   |   |           |           |   |                              |   |

|            |   |
|------------|---|
| <b>2.0</b> | <b>Recommendations</b>  |
| 2.1        | The current policy, laid down as a mandatory condition in the Local Government (Miscellaneous Provisions) (NI) Order 1985 (the Order), is that, where representation has been made by the PSNI, the Committee must have regard to it. |
| 2.2        | You are, therefore, required to receive the PSNI, the applicant, and/or their representatives at a future meeting and, after having received their submissions, make a recommendation regarding the application.                      |
| <b>3.0</b> | <b>Main Report</b>  |
|            | <b><u>Key Issues</u></b>  |
| 3.1        | The Council has received an application to transfer and renew the Entertainments Licence for The Great Eastern Bar, 273 Newtownards Road from Mr. Alan Irvine to Mr. Stephen Townsley.  |
| 3.2        | Written representation objecting to the applications has been received from the PSNI.   |
| 3.3        | The nature of the objection relates to concerns regarding the operation of the premises outside of their permitted hours and other liquor licensing matters.  |
| 3.4        | We have written to the area Chief Inspector requesting further information regarding the nature of their objection.   |
| 3.5        | A copy of the PSNI's letter is attached.  |
|            | <b><u>Financial and Resource Implications</u></b>   |
| 3.6        | None.   |
|            | <b><u>Equality or Good Relations Implications</u></b>   |
| 3.7        | None.   |
| <b>4.0</b> | <b>Document Attached</b>  |
|            | PSNI Letter of objection  |



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| <b>Subject:</b>           | <b>Consideration of a Designating Resolution for a Street Trading Site - Cupar Way</b> |
| <b>Date:</b>              | 14th February, 2018  |
| <b>Reporting Officer:</b> | Stephen Hewitt, Building Control Manager, Ext 2435                                     |
| <b>Contact Officer:</b>   | Patrick Cunningham, Assistant Building Control Manager, Ext 6446                       |

|   |   |
|---|---|
| <b>Restricted Reports</b>                         |   |
| Is this report restricted?                        | Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> |
| If Yes, when will the report become unrestricted? |   |
| After Committee Decision                          | <input type="checkbox"/>  |
| After Council Decision                            | <input type="checkbox"/>  |
| Sometime in the future                            | <input type="checkbox"/>  |
| Never   | <input type="checkbox"/>  |

|                                       |   |
|---------------------------------------|---|
| <b>Call-in</b>                        |   |
| Is the decision eligible for Call-in? | Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> |

|            |   |
|------------|---|
| <b>1.0</b> | <b>Purpose of Report/Summary of Main Issues</b>   |
| 1.1        | The Committee will recall that, at its meeting on 13th December 2017, it considered proposals for Designating Resolutions for a number of Street Trading sites across the City.                                 |
| 1.2        | The Committee deferred some of these proposals to allow for additional information to be obtained. One of those proposals related to Cupar Way and further information has now been received for consideration. |
| <b>2.0</b> | <b>Recommendations</b>  |
| 2.1        | Based on the information presented, the Committee is requested to consider the proposal and to decide whether to:   |

|            |  |
|------------|--|
|            | <p>1. approve a Designating Resolution to designate the site, where it may allocate a street trading pitch. The Designating Resolution will include the operational date and may stipulate either:</p> <ul style="list-style-type: none"> <li>• only specified articles, things or services or classes of specified articles, things or services that may be sold or supplied; or</li> <li>• specified articles, things or services or classes of specified articles, things or services that are prohibited.</li> </ul> <p>2. Decide not to proceed with the proposal.</p> <p>2.2 In addition to making any Designating Resolution, the Committee may, having considered all of the comments, record any reasonable conditions that should be applied to a subsequent licence. For example, hours of trade, days of trade, duration of licence, etc.</p> <p>2.3 Members are reminded that, once a site becomes designated, you will have to consider any applications that may be received for a Street Trading Licence on that site.</p> <p>2.4 At that time, you will assess the suitability and quality of the proposals and may decide to grant or refuse a licence within the requirements of the Act. Any Street Trading Licence granted may also be subject to reasonable conditions which can be used to control the commodities being sold, and potential nuisance, etc.</p>                                 |
| <b>3.0</b> | <b>Main Report</b>   |
|            | <p><b><u>Key Issues</u></b></p> <p>3.1 The designation process involved seeking comments from interested parties, including relevant statutory bodies, through public advertisement and consultation.</p> <p>3.2 The Street Trading Act (NI) 2001 requires the Council to ensure that each application is fairly and objectively assessed, that all relevant factors are considered and, in doing so, the Council must consult with the:</p> <ul style="list-style-type: none"> <li>b) PSNI, and</li> <li>c) Department for Infrastructure - Roads.</li> </ul> <p>3.3 The Council may also consult other persons as it considers appropriate. Such consultees may include:</p> <ul style="list-style-type: none"> <li>a) Relevant Belfast City Council Departments.</li> <li>b) Belfast City Centre Management Company (BCCM)</li> <li>c) Nearby Street Trading Licence holders who may be affected.</li> <li>d) Local residents, business and commercial premises in the vicinity of the site in respect of which the application has been received.</li> </ul> <p>3.4 The Service has received responses to the application from a variety of interested parties and individuals.</p> <p>3.5 Members are advised that BCCM conducts its business within a determined geographical area of Belfast City Centre and has therefore not responded to this proposal.</p> <p>3.6 Copies of the responses are attached.</p> |

|      |   |
|------|---|
| 3.7  | A map and photographs of the proposed site along Cupar Way will be presented at your meeting.   |
|      | <b><u>Cupar Way</u></b>   |
| 3.8  | The proposal is for tourist souvenirs or similar commodities on a site which will operate during the day. No details have been provided regarding how the commodities will be sold, such as a stall, etc.   |
| 3.9  | The proposed site is opposite the Peace Wall, operating in front of the perimeter fence bounding Cranmore Court and Cranmore Street.  |
|      | <b>PSNI</b>   |
| 3.10 | No objection.   |
|      | <b>DFI Roads</b>  |
| 3.11 | The Department has advised that this part of the footway is quite narrow because of the placement of street trees. They recommend that the street trading pitch would need to be away from these trees to provide a minimum 1.8m passing room for pedestrians.  |
|      | <b>Visit Belfast</b>  |
| 3.12 | Visit Belfast have stated that they believe the application needs further discussion with the communities. They also recommend that feedback would be required from Fáilte Feirste Thiar and Greater Shankill Partnership.  |
| 3.13 | Following Visit Belfast's recommendation, we contacted both Fáilte Feirste Thiar and Greater Shankill Partnership for their views.  |
|      | <b>Published 28-day Notice</b>  |
| 3.14 | No responses were received to the notice.   |
|      | <b><u>Deferred Actions</u></b>  |
| 3.15 | The Committee deferred consideration to allow for responses to be sought from Fáilte Feirste and the Greater Shankill Partnership and to seek the views of Coiste and the Ex-Prisoners Interpretative Centre (EPIC), both of which provide cultural tours in that area.                                     |
| 3.16 | Despite further efforts to obtain feedback at the time of writing this report only one response has been received from these organisations.   |
|      | <b>EPIC</b>   |
| 3.17 | EPIC has stated that it agrees with the proposal to have a designated pitch for trading located on Cupar Way. EPIC has conducted tours for many years that include this area and it would be beneficial to have some further tourist revenue invested for the benefit of the local area.                    |
| 3.18 | EPIC have recently formed a partnership with Twaddell and Woodvale Residents Association (TWRA) and established a Community Interest Company (CIC), "The Belfast Experience"; the objective being to further the range of services provided in community tourism and encourage wider community involvement. |

|                         |  |
|-------------------------|--|
| <p>3.19</p> <p>3.20</p> | <p><b><u>Financial and Resource Implications</u></b></p> <p>The cost of all notices is included in current revenue budgets. The required notice to confirm the designation will cost approximately £5,000 as our policy states that it must be placed in three newspapers for two consecutive weeks.</p> <p><b><u>Equality or Good Relations Implications</u></b></p> <p>There are no equality or good relations issues.</p> |
| <p><b>4.0</b></p>       | <p><b>Document Attached</b></p>  |
|                         | <p>Copies of correspondences received</p>  |

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## LICENSING COMMITTEE



**Belfast**  
City Council

|                           |   |
|---------------------------|---|
| <b>Subject:</b>           | <b>Road Closure – Categorisation of Events, Fees and Advertising of Notices</b> |
| <b>Date:</b>              | 14th February, 2018   |
| <b>Reporting Officer:</b> | Stephen Hewitt, Building Control Manager, Ext. 2435                             |
| <b>Contact Officer:</b>   | Patrick Cunningham, Assistant Building Control Manager, Ext. 6446               |

|   |   |
|---|---|
| <b>Restricted Reports</b>                         |   |
| Is this report restricted?                        | Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> |
| If Yes, when will the report become unrestricted? |   |
| After Committee Decision                          | <input type="checkbox"/>  |
| After Council Decision                            | <input type="checkbox"/>  |
| Some time in the future                           | <input type="checkbox"/>  |
| Never   | <input type="checkbox"/>  |

|                                       |   |
|---------------------------------------|---|
| <b>Call-in</b>                        |   |
| Is the decision eligible for Call-in? | Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> |

|            |  |
|------------|--|
| <b>1.0</b> | <b>Purpose of Report/Summary of Main Issues</b>  |
| 1.1        | The Roads (Miscellaneous Provisions) Act (Northern Ireland) 2010 (the Act) allows the Council to recover the whole of the costs incurred in connection with making an Order relating to the restricting or prohibiting traffic using a road for the holding of special events. |
| 1.2        | Members are asked to determine a schedule of fees for applications to close roads and the parameters for placing the legal notice which the Council must publish in respect of each application.   |
| <b>2.0</b> | <b>Recommendations</b>   |
| <b>2.1</b> | Members are asked to consider the information presented and make recommendations, subject to any necessary amendments, as to: <ol style="list-style-type: none"> <li>1. whether a fee scheme based on indicative notional costs should be established;</li> </ol>              |

|            |  |
|------------|--|
| 2.2        | <ol style="list-style-type: none"> <li>2. the categories and definition of events for which fees will be charged will be those as set out in paragraphs 3.10 – 3.12;</li> <li>3. the appropriate paper(s) that may be used to advertise an application for an order;</li> <li>4. the appropriate fees that are set for events; and,</li> <li>5. if a concessionary fee should be introduced in respect of voluntary organisations or charities and the level of that fee.</li> </ol> <p>As these decisions are not a delegated function of the Licensing Committee, any decision will be subject to ratification by Council.</p> |
| <b>3.0</b> | <b>Main Report</b>   |
| 3.1        | <p><b><u>Key Issues</u></b></p> <p>The Council is permitted to recover the whole of the costs incurred in connection with or in consequence of making an Order relating to the restricting or prohibiting of traffic using a road for the holding of special events.</p>   |
| 3.2        | <p>These costs may include:</p> <ol style="list-style-type: none"> <li>1. Officer time for tasks including: <ol style="list-style-type: none"> <li>a. assessing information relating to the application</li> <li>b. consultation with all relevant parties</li> <li>c. dealing with representations</li> <li>d. drafting the Order</li> <li>e. on-costs such as office accommodation, IT, stationary, training, etc.</li> </ol> </li> <li>2. The cost of placing the advertisement in a local paper.</li> <li>3. Any other relevant costs associated with the Order.</li> </ol>  |
| 3.3        | <p>There will be other costs which the applicant may be required to meet including:</p> <ul style="list-style-type: none"> <li>• DfI Roads and PSNI costs</li> <li>• Traffic management planning</li> <li>• Erecting signage, cones and barriers, etc.</li> <li>• Insurance</li> </ul>   |
| 3.4        | <p>Further to Party Briefings that took place during September and October 2017, the views of Members have been reflected in the following proposals to assist Committee with your decision making.</p>  |
| 3.5        | <p><b><u>SOLACE Working Group</u></b></p> <p>SOLACE, the umbrella body for the 11 District Council Chief Executives, established a working group to consider how the regulation of Road Closures could be implemented. The Group reviewed a number of key issues but, in particular, considered the setting of fees and how they are charged.</p>  |
| 3.6        | <p>In considering fees, the SOLACE Working Group was mindful of the potential that the level of fees may deter some event organisers / film producers and be prohibitive to communities wanting to run small scale events such as a street party.</p>  |

|   |  |
|---|--|
| 3.7   | The SOLACE Working Group recommended that applications fall into two categories as defined below and also suggested the fees to be charged for those categories.   |
| 3.8   | Whilst there has been agreement in relation to the categories of events the setting of fees has been a matter, for those who have considered them, which each council has been keen to determine individually.   |
| 3.9   | The legislation enables the Council to recover any costs incurred in dealing with an application from event organisers and film companies. This is discretionary and any decision taken by the Council in terms of recovering costs may be influenced by the nature of an event.   |
| <b><u>SOLACE Recommendation on Categories of Events</u></b> |  |
| <b>Small Local Events</b>                                   |  |
| 3.10  | The event is a small, local, neighbourhood event where people attending are not from outside the street (e.g. street party) or immediate neighbourhood.  |
| 3.11  | <p>In order to be considered a 'small event', the event should meet the following criteria:</p> <ol style="list-style-type: none"> <li>1. be held on minor residential roads (e.g. cul-de-sacs or side streets);</li> <li>2. the proposed road to be closed must not have a bus route along it;</li> <li>3. the proposed road to be closed must not have a car park located on it which is accessed via the road to be closed (other than a car park for residents of the road);</li> <li>4. the event must not be publicised for the general public and therefore will not draw in people from the wider area;</li> <li>5. the event should apply to residents of one or two streets only and not to larger areas of the district/borough/city. It is up to the Council to consider factors such as the proposed attendance figures, etc. when making its decision on whether to grant an Order.</li> <li>6. the event should finish by 11.00 p.m. and: <ol style="list-style-type: none"> <li>a. Not have a stage built from which entertainment would be provided</li> <li>b. Not have amplified entertainment which may cause nuisance to the wider area</li> <li>c. Not have fireworks, pyrotechnics or bonfires on the street</li> <li>d. Not have alcohol or food <b><u>sold</u></b> at the event.</li> </ol> </li> </ol> |
| <b>Large Event</b>  |  |
| 3.12  | If the event does not meet the above criteria, then the event will be considered to be a large event.  |
| <b>Estimated Costs</b>                                      |  |
| 3.13  | <p>The SOLACE working group estimated the following costs were associated with an application (averaging times for both small and larger events):</p> <ol style="list-style-type: none"> <li>a) Estimated time spent for processing application <ul style="list-style-type: none"> <li>• 5 hours' professional officer (@ £25 per hour)</li> <li>• 2 hours' administration officer (@ £18 per hour)</li> </ul> </li> </ol> <p>Total 7 hours processing time; Approximate cost £165</p>   |

b) Estimated advertising fees (dependent on council advertising policy)  
Approximately £150-£250

**SOLACE working group proposed application fees**

**Small local event**

3.14 Proposal is to waive any administration cost but the applicant would be required to pay the newspaper advertising cost (as set on an individual council basis) of approximately £150 - £250.

**Large event**

3.15 For large events, including filming on the road, the proposed fee will include an application fee of £165 plus the cost of the newspaper advertising of approximately £150- £250.

**Belfast City Council proposals**

3.16 Following the Party Briefings there was general consensus that the SOLACE approach of classifying events into two categories of small local events and large events was acceptable.

3.17 It was also accepted that, rather than have a fee scheme where recovery of costs is calculated following every individual event, fees should be based on indicative notional costs which will be sufficient, on aggregate, to cover any reasonable costs associated with administering the Act.

**Fees**

3.18 The estimated cost of officer time involved in processing notional applications for small scale and large events is set out below. A breakdown of the administration costs is attached at Appendix 1.

3.19 Costs are based on current salary and employee on-costs and an estimate of the amount of time necessary, based on experience of dealing with other types of licensing applications, to complete the process to make an Order for:

|                     |      |
|---------------------|------|
| A large event       | £460 |
| A small local event | £220 |

3.20 These costs do not include the mandatory publishing of a notice of the application by the Council in a local paper.

**Publication of a Legal Notice**

3.21 The Act requires that the Council must publish a notice in at least one local newspaper circulating in the district and that representations may be made in writing to any application for an Order to close a road for a special event.

3.22 Members will be aware that the Council has brand guidelines which apply to any advert or notice placed in the press to portray an instantly recognisable visual image for the organisation.

| 3.23                                  | Following these guidelines, a notice, drafted in accordance with the requirements of the Act, was prepared by Corporate Communications and estimated publication costs sought from various Belfast newspapers.   |               |        |                                       |                   |         |      |            |         |            |         |              |         |                    |         |      |                    |         |                    |         |                                  |         |                 |         |     |
|---------------------------------------|--|---------------|--------|---------------------------------------|-------------------|---------|------|------------|---------|------------|---------|--------------|---------|--------------------|---------|------|--------------------|---------|--------------------|---------|----------------------------------|---------|-----------------|---------|-----|
| 3.24                                  | The costs are detailed below and based on an 18 x 2 notice.  |               |        |                                       |                   |         |      |            |         |            |         |              |         |                    |         |      |                    |         |                    |         |                                  |         |                 |         |     |
|                                       | <table border="1"> <thead> <tr> <th data-bbox="323 360 1002 389">Newspaper</th> <th data-bbox="1007 360 1214 389">Cost</th> <th data-bbox="1219 360 1417 389">Ave. cost*</th> </tr> </thead> <tbody> <tr> <td data-bbox="323 396 1002 425">Belfast Telegraph</td> <td data-bbox="1007 396 1214 425">£896.83</td> <td data-bbox="1219 396 1417 551" rowspan="4">£573</td> </tr> <tr> <td data-bbox="323 432 1002 461">Irish News</td> <td data-bbox="1007 432 1214 461">£593.28</td> </tr> <tr> <td data-bbox="323 468 1002 497">Newsletter</td> <td data-bbox="1007 468 1214 497">£513.36</td> </tr> <tr> <td data-bbox="323 504 1002 533">Daily Mirror</td> <td data-bbox="1007 504 1214 533">£288.36</td> </tr> <tr> <td data-bbox="323 539 1002 568">Andersonstown News</td> <td data-bbox="1007 539 1214 568">£270.00</td> <td data-bbox="1219 539 1417 694" rowspan="4">£199</td> </tr> <tr> <td data-bbox="323 575 1002 604">North Belfast News</td> <td data-bbox="1007 575 1214 604">£187.20</td> </tr> <tr> <td data-bbox="323 611 1002 640">South Belfast News</td> <td data-bbox="1007 611 1214 640">£187.20</td> </tr> <tr> <td data-bbox="323 647 1002 676">East Belfast and Shankill Mirror</td> <td data-bbox="1007 647 1214 676">£151.20</td> </tr> <tr> <td data-bbox="323 683 1002 712">Belfast Gazette</td> <td data-bbox="1007 683 1214 712">£150.00</td> <td data-bbox="1219 683 1417 712">n/a</td> </tr> </tbody> </table> | Newspaper     | Cost   | Ave. cost*                            | Belfast Telegraph | £896.83 | £573 | Irish News | £593.28 | Newsletter | £513.36 | Daily Mirror | £288.36 | Andersonstown News | £270.00 | £199 | North Belfast News | £187.20 | South Belfast News | £187.20 | East Belfast and Shankill Mirror | £151.20 | Belfast Gazette | £150.00 | n/a |
| Newspaper                             | Cost   | Ave. cost*    |        |                                       |                   |         |      |            |         |            |         |              |         |                    |         |      |                    |         |                    |         |                                  |         |                 |         |     |
| Belfast Telegraph                     | £896.83  | £573          |        |                                       |                   |         |      |            |         |            |         |              |         |                    |         |      |                    |         |                    |         |                                  |         |                 |         |     |
| Irish News                            | £593.28  |               |        |                                       |                   |         |      |            |         |            |         |              |         |                    |         |      |                    |         |                    |         |                                  |         |                 |         |     |
| Newsletter                            | £513.36  |               |        |                                       |                   |         |      |            |         |            |         |              |         |                    |         |      |                    |         |                    |         |                                  |         |                 |         |     |
| Daily Mirror                          | £288.36  |               |        |                                       |                   |         |      |            |         |            |         |              |         |                    |         |      |                    |         |                    |         |                                  |         |                 |         |     |
| Andersonstown News                    | £270.00  | £199          |        |                                       |                   |         |      |            |         |            |         |              |         |                    |         |      |                    |         |                    |         |                                  |         |                 |         |     |
| North Belfast News                    | £187.20  |               |        |                                       |                   |         |      |            |         |            |         |              |         |                    |         |      |                    |         |                    |         |                                  |         |                 |         |     |
| South Belfast News                    | £187.20  |               |        |                                       |                   |         |      |            |         |            |         |              |         |                    |         |      |                    |         |                    |         |                                  |         |                 |         |     |
| East Belfast and Shankill Mirror      | £151.20  |               |        |                                       |                   |         |      |            |         |            |         |              |         |                    |         |      |                    |         |                    |         |                                  |         |                 |         |     |
| Belfast Gazette                       | £150.00  | n/a           |        |                                       |                   |         |      |            |         |            |         |              |         |                    |         |      |                    |         |                    |         |                                  |         |                 |         |     |
|                                       | * Utilising an average advert cost will mean that we can set a standard application fee to cover officer time and advertising costs.   |               |        |                                       |                   |         |      |            |         |            |         |              |         |                    |         |      |                    |         |                    |         |                                  |         |                 |         |     |
| 3.25                                  | It should be noted that the advertising costs in Belfast are generally higher than those suggested by the SOLACE working group.  |               |        |                                       |                   |         |      |            |         |            |         |              |         |                    |         |      |                    |         |                    |         |                                  |         |                 |         |     |
| 3.26                                  | Presently, the Council has no formal agreed policy on advertising. In most cases notices are placed in two of the three main papers, on a rotational basis, to ensure that all sections of the community are informed. On that basis the average cost of publishing notice of the application would be approximately £1,150.   |               |        |                                       |                   |         |      |            |         |            |         |              |         |                    |         |      |                    |         |                    |         |                                  |         |                 |         |     |
| 3.27                                  | Taking officer time with advertising costs the estimated total cost to the Council to process an application to close a road would therefore be:   |               |        |                                       |                   |         |      |            |         |            |         |              |         |                    |         |      |                    |         |                    |         |                                  |         |                 |         |     |
|                                       | <table> <tr> <td data-bbox="416 1205 1007 1234">A large event</td> <td data-bbox="1031 1205 1126 1234">£1,610</td> </tr> <tr> <td data-bbox="416 1240 1007 1270">A community based / small scale event</td> <td data-bbox="1031 1240 1126 1270">£1,370</td> </tr> </table>   | A large event | £1,610 | A community based / small scale event | £1,370            |         |      |            |         |            |         |              |         |                    |         |      |                    |         |                    |         |                                  |         |                 |         |     |
| A large event                         | £1,610   |               |        |                                       |                   |         |      |            |         |            |         |              |         |                    |         |      |                    |         |                    |         |                                  |         |                 |         |     |
| A community based / small scale event | £1,370   |               |        |                                       |                   |         |      |            |         |            |         |              |         |                    |         |      |                    |         |                    |         |                                  |         |                 |         |     |
| 3.28                                  | During the Party Briefings, there was unanimous agreement on minimising the cost to applicants regarding our requirement to publish a notice in the newspaper and a number of Parties were supportive of the notice being published in the Belfast Gazette.  |               |        |                                       |                   |         |      |            |         |            |         |              |         |                    |         |      |                    |         |                    |         |                                  |         |                 |         |     |
| 3.29                                  | The Belfast Gazette is an official newspaper of the UK government and is published by The Stationery Office (TSO) and includes official government related notices. It available only via a subscription.  |               |        |                                       |                   |         |      |            |         |            |         |              |         |                    |         |      |                    |         |                    |         |                                  |         |                 |         |     |
| 3.30                                  | Further to the Party Briefings, Legal Services has advised that The Belfast Gazette is not considered a 'local newspaper circulating in the district' as per the legislative requirements and the use of same does not adequately fulfil the Council's obligation to notify those who may be affected by the road closure thus has the potential to leave the Council open to challenge from persons affected.   |               |        |                                       |                   |         |      |            |         |            |         |              |         |                    |         |      |                    |         |                    |         |                                  |         |                 |         |     |
| 3.31                                  | In light of the legal advice, the Committee may wish to consider adopting the same procedures currently agreed for Entertainments Licence advertising and publish the notice in a local newspaper distributed or sold in the area where the special event is being held. Alternatively, if the special event is being held within the City Centre, then the notice will be advertised in either the Belfast Telegraph, Daily Mirror (Northern Ireland Edition), Irish News or Newsletter (Ulster Edition) on a rotational basis as each new application is received.   |               |        |                                       |                   |         |      |            |         |            |         |              |         |                    |         |      |                    |         |                    |         |                                  |         |                 |         |     |

- 3.32 Where a special event extends beyond the City Centre to various areas of the City, such as the Belfast Marathon, then it is proposed that the advert is placed in one of the four main newspapers. These proposals would be regardless of the notice being for a large or small event.
- 3.33 To help heighten awareness about any proposed road closure, the notice will also be published on the Council's website which will benefit from being available over a longer period of time and to a wider audience.
- 3.34 To ensure Members are kept informed, it is also proposed to notify all Councillors directly of any application to close a road for a special event so that your views may be taken into account prior to making an Order.
- 3.35 Additionally, anyone who applies to close a road will be required to demonstrate that they have notified those in the vicinity regarding the road closure. This should ensure that the views of those most affected by the closure are also taken into account.
- 3.36 If the Committee agrees to adopt the same procedures currently used for Entertainments Licensing the overall costs would then be:

| Newspaper                        | Average*<br>Advert<br>cost | Fee** for<br>Large<br>event | Fee** for<br>Small<br>event | Location<br>of event   |
|----------------------------------|----------------------------|-----------------------------|-----------------------------|------------------------|
| Belfast Telegraph                | £573                       | £1000                       | £800                        | City centre            |
| Irish News                       |                            |                             |                             |                        |
| Newsletter                       |                            |                             |                             |                        |
| Daily Mirror                     |                            |                             |                             |                        |
| Andersonstown News               | £199                       | £650                        | £400                        | Outside city<br>centre |
| North Belfast News               |                            |                             |                             |                        |
| South Belfast News               |                            |                             |                             |                        |
| East Belfast and Shankill Mirror |                            |                             |                             |                        |

\* Utilising an average advert cost will mean that we can set a standard application fee to cover officer time and advertising costs.

\*\* Fees have been rounded for convenience.

- 3.37 However, if Members are concerned that the above proposals do not adequately fulfil the Council's obligation to notify those who may be affected by a road closure for a large event then an alternative proposal for the placing of a public notice to consider would be that for:

- A large event, advertising would be undertaken in accordance with paragraph 3.26 and that this cost will be borne by the applicant as reflected in the proposed fee at 3.27; and
- A small event, the notice will be published in a local newspaper which is sold or distributed in the area where the road is situated or in 1 of the main papers if held in the City centre.

**Concessionary fees**

- 3.38 Through the Party Briefings concerns were raised about the impact the Act would have on organisers of community based/small scale events who have limited resources and often rely on small levels of Council funding to assist with the holding of their events.

- 3.39 In setting the fees in respect of Entertainments Licence applications, the then Department of the Environment had determined that any application for an outdoor licence by a voluntary organisations or charity would benefit from a reduced fee equivalent to 12.5% of the total standard application fee.
- 3.40 A voluntary organisation is defined as an organisation carrying on activities other than for the purpose of gain by the organisation or individual members thereof.
- 3.41 Members may wish to consider setting a similarly reduced fee for voluntary organisations or charities applying for an Order to restrict the use of or close a road for a small scale event.
- 3.42 If Committee were to agree to this concession then, based on the proposed fees at 3.37, the suggested fee for a small event would then be:

| Newspaper                        | Average* Advert cost | Small event total | Concession fee for small events | Location of event   |
|----------------------------------|----------------------|-------------------|---------------------------------|---------------------|
| Belfast Telegraph                | £573                 | £793              | £100                            | City centre         |
| Irish News                       |                      |                   |                                 |                     |
| Newsletter                       |                      |                   |                                 |                     |
| Daily Mirror                     |                      |                   |                                 |                     |
| Andersonstown News               | £199                 | £419              | £50                             | Outside city centre |
| North Belfast News               |                      |                   |                                 |                     |
| South Belfast News               |                      |                   |                                 |                     |
| East Belfast and Shankill Mirror |                      |                   |                                 |                     |

\* Utilising an average advert cost will mean that we can set a standard application fee to cover officer time and advertising costs.

- 3.43 During Party Briefings there was wide support for having no charge applied to small scale events. This is a further option for Members to consider.

**Summary of fee options**

- 3.44 Attached at appendix 2 is a summary of the options discussed and Members are asked to consider choosing option 1,2 or 3 for the fees and advertising criteria for large events and any of options 1-5 for small events.

**Financial and Resource Implications**

- 3.45 There will be direct financial costs attached to the administration of the Act by the Council and, whilst such costs may be recovered from applicants, decisions in relation to the extent of public notification required and the fee charging option chosen will determine the actual financial implications for the Council.

- 3.46 As we process more Road Closure applications the resources and costs associated with administering the Act will be reviewed annually to ensure that any necessary adjustments to fees may be brought to Committee for further consideration.

|            |   |
|------------|---|
| 3.47       | <p><b><u>Equality or Good Relations Implications</u></b></p> <p>There are no equality or good relations issues associated with this report.</p> |
| <b>4.0</b> | <b>Documents Attached</b>   |
|            | <p>Appendix 1 – Breakdown of Administration Costs</p> <p>Appendix 2 – Summary of fee options</p>  |



# Road Closure

## Administration Cost

|                                |       |
|--------------------------------|-------|
| Large Event                    | £ 460 |
| Small Community / Street Party | £ 220 |

Large scale

| Task   | Hrs  | Rate    | Cost     |     |
|--|------|---------|----------|-----|
| Pre application discussions  | 2    | £ 43.50 | £ 87.00  | RS  |
| Validation of application, checks, telephone calls   | 1    | £ 37.00 | £ 37.00  | TSO |
| Consultation letters merge, edit and assign to BS. (PSNI, NIFRS, ASNI, Roads)  | 0.5  | £ 43.50 | £ 21.75  | RS  |
| Meetings may be required with consultees   | 1.5  | £ 43.50 | £ 65.25  | RS  |
| Assessment of response from consultees   | 1    | £ 43.50 | £ 43.50  | RS  |
| Merge, edit and assign to BS for a refusal   | 0.25 | £ 43.50 | £ 10.88  | RS  |
| Prepare notice for advertising   | 1    | £ 43.50 | £ 43.50  | RS  |
| Viewing proposals with customers that call at the office   | 0.75 | £ 37.00 | £ 27.75  | TSO |
| Assessment of representations received   | 0.75 | £ 37.00 | £ 27.75  | TSO |
| Assessment of all relevant information relating to the application including submission of insurance requirements and agreement to the undertaking | 0.5  | £ 43.50 | £ 21.75  | RS  |
| Merge, edit and assign the Order   | 0.5  | £ 37.00 | £ 18.50  | RS  |
|  |      |         |          |     |
| <b>Time allocation</b>   | 9.75 |         |          |     |
| All tasks  |      |         | £ 404.63 |     |

**Business Support tasks**

| Task   | Hrs   | Rate    | Cost    |    |
|--|-------|---------|---------|----|
| Input procedure for new application                  | 0.25  | £ 36.50 | £ 9.13  | BS |
| Issue of letters assigned from BCS (up to 4 letters) | 0.25  | £ 36.50 | £ 9.13  | BS |
| Telephone call queries relating to Road Closures     | 0.5   | £ 36.50 | £ 18.25 | BS |
| Customer queries at reception                        | 0.5   | £ 36.50 | £ 18.25 | BS |
|  |       |         |         |    |
| <b>Time allocation</b>                               | 1.5   |         |         |    |
| All tasks  | 11.25 |         | £ 54.75 |    |

**Total Cost**

£ 459.38  
Say £ 460

## Community Event

| Task   | Hrs  | Rate    | Cost     |     |
|--|------|---------|----------|-----|
| Pre application discussions  | 0.5  | £ 37.00 | £ 18.50  | TSO |
| Validation of application, checks, telephone calls   | 0.5  | £ 37.00 | £ 18.50  | TSO |
| Consultation letters merge, edit and assign to BS. (PSNI, NIFRS, ASNI, DRD)  | 0.75 | £ 37.00 | £ 27.75  | TSO |
| Assessment of response from consultees   | 0.5  | £ 37.00 | £ 18.50  | TSO |
| Merge, edit and assign to BS for a refusal   | 0.25 | £ 37.00 | £ 9.25   | TSO |
| Prepare notice for advertising   | 0.5  | £ 37.00 | £ 18.50  | TSO |
| Assessment of representations received   | 0.5  | £ 37.00 | £ 18.50  | TSO |
| Assessment of all relevant information relating to the application including submission of insurance requirements and agreement to the undertaking | 0.5  | £ 50.00 | £ 25.00  | RS  |
| Merge, edit and assign the Order   | 0.25 | £ 37.00 | £ 9.25   | TSO |
|  |      |         |          |     |
| <b>Time allocation</b>   | 4.25 |         |          |     |
| All tasks  |      |         | £ 163.75 |     |

## Business Support tasks

| Task   | Hrs  | Rate    | Cost    |    |
|--|------|---------|---------|----|
| Input procedure for new application                  | 0.25 | £ 36.50 | £ 9.13  | BS |
| Issue of letters assigned from BCS (up to 4 letters) | 0.25 | £ 36.50 | £ 9.13  | BS |
| Telephone call queries relating to Road Closures     | 0.5  | £ 36.50 | £ 18.25 | BS |
| Customer queries at reception                        | 0.5  | £ 36.50 | £ 18.25 | BS |
|  |      |         |         |    |
| <b>Time allocation</b>                               | 1.5  |         |         |    |
| All tasks  | 5.75 |         | £ 54.75 |    |

**Total Cost**

**£ 218.50**  
**Say £ 220**

## EXPLANATORY NOTES

How was the hourly rate worked out?

The rate is based on the average cost for the Unit. The cost per hour of each officer was taken and the average rate was worked out.

Business Support @ SO2 (£39.50) + Scale 6 (£33.50)  
Total £73 , 2 = £36.50

Regulatory Services @ 1 Regulatory Services Manager (£50) + 1 R. S. Officer (£37)  
Total £87 , 2 = £43.50

Technical Support Officer @ £37

What is the Hourly rate based on?

The Hourly rate is based on the total cost for an officer including salary, employer's National Insurance contributions, superannuation contributions. This is not what an Officer is paid.

|   | Options   | Large event   |              |              | Small event   |              |              |
|---|---|---------------|--------------|--------------|---------------|--------------|--------------|
|   |   | Advert        | Officer cost | Proposed fee | Advert        | Officer cost | Proposed fee |
| 1 | Any location, any applicant (see 3.27)              | 2 main papers | £460         | £1610        | 2 main papers | £220         | £1370        |
| 2 | City centre location, any applicant                 | 1 main paper  | £460         | £1000        | 1 main paper  | £220         | £800         |
|   | Outside city centre, any applicant (see 3.37)       | 1 local paper |              | £650         | 1 local paper |              | £400         |
| 3 | City centre location, any applicant                 | 2 main papers | £460         | £1610        | 1 main paper  | £220         | £800         |
|   | Outside city centre, any applicant (see 3.38)       | 2 main papers |              | £1610        | 1 local paper |              | £400         |
| 4 | City centre - Voluntary organisations               |               |              |              | 1 main paper  | £220         | £100         |
|   | Outside centre - Voluntary organisations (see 3.43) |               |              |              | 1 local paper |              | £50          |
| 5 | City centre - Voluntary organisations               |               |              |              | 1 main paper  | £220         | £0           |
|   | Outside centre - Voluntary organisations (see 3.44) |               |              |              | 1 local paper |              | £0           |

NB. Where a special event extends beyond the City Centre to various areas of the City, such as the Belfast Marathon, then it is proposed that the advert is placed in one of the four main newspapers. These proposals would be regardless of the notice being for a large or small event.

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